

10.	Educational Qualifications:					
S.No.	Exam/Degree/Diploma	Name of the School / College Board/Univ.	Year of Passing	%age	Division	Subject studied
	High School					
	Intermediate / +2					
	Graduate					
	Post-Graduate					
	Any other Degree(s)/ Diploma(s)					
	Any other qualification					

11.	Experience, if any in respect of the post applied (Only experience certificate obtained from the Govt./ recognized reputed institution will be considered :						
S.No.	Office in which worked /working	Designation & Pay Scale / total monthly emoluments	Nature of Employment (Regular/Temporary)	Period		Length of experience (Year/Months)	Nature of Experience
				From	To		

12. Are you proficient for working on Computer : (Yes/ No)

13. Type writing speed (For the post of Stenographer III only):

English:w.p.m. Hindi:w.p.m.

14. Preference of Medium of written examination: Hindi/ English

15. Preference Medium of test for typing/shorthand test (only for the post of Stenographer Grade III)
: Hindi/ English

16. Additional Information Please provide any additional Information that reflects your strong candidature for the post or that you believe is relevant to the job you have applied

.....
.....

17.	Have you ever been punished during your studies at College/University? (Yes/No)	
18	Have you ever been punished during your service or convicted by a court of law? (Yes/No)	
19.	Were you at any time declared medically unfit or asked to submit your resignation of discharged or dismissed? (Yes/No)	

Declaration	
	<p>I, _____ son/daughter of _____ hereby declare that all the statements and entries made in this application are true, complete and correct to the best of my knowledge and belief and also that I have not concealed any fact . In the event of any information found false or incorrect or ineligibility being detected at any stage or not satisfying the eligibility criteria according to the advertisement, my candidature/appointment may be cancelled by the Institution.</p> <p>I also hereby declare that I have never been convicted by Court of Law for any offence or contemplated for any unlawful activity.</p> <p>I certify that I have read general Instruction</p> <p style="text-align: right;">Signature of the Applicant</p> <p>Date : _____</p> <p style="text-align: center;"><i>*Application not signed by the candidate is liable to be rejected</i></p>

- **Attach self attested copy of certificate issued by competent authority.**

	List of certificates testimonials (self- attested) & other documents attached with application	
1.	Bank Draft	
2.	Medical fitness certificate	
3.	Certificate from Personnel Officer for in-service candidate (Annexure II)	
4.	Caste certificate (if applicable)	
5.	Testimonials, transcripts, certificates, degrees	
6.	Experience certificates along with details of salary per month, grade	
7.	Other supporting documents	

Total number of attached documents:

Total number of attached pages:

Annexure -1

(May be provided in the format or on the letterhead of Hospital or medical Doctor

Medical Fitness Certificate to be issued by the Medical Doctor(MBBS or higher qualification)

I have personally examined the applicant, Name.....,

S/D/of..... and found him/her medically fit/ unfit

Annexure II

Certified that Mr./Ms/Mrs..... S/D/of.....

is working as in the pay scale/grade..... From

..... To..... on regular/ad-hoc/contractual basis. No vigilance

enquiry/ disciplinary cases are pending against him/her. He/She has not been punished since last 3

years. His/her work of last 3 years is found satisfactory. If selected, he/she will be relieved.

Signature.....

Date.....

Name:.....

Designation with official seal:.....